

SNGAP SYIEM COLLEGE MAWKYRWAT.

SOUTH WEST KHASI HILLS DISTRICT.
PIN.No.793114.
MEGHALAYA.



Estd - 1985.

Motto - "Arise & Shine"

PROSPECTUS.

**FOR
B.A. AND B. COM. SEMESTER**

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INTRODUCTION

Sngap Syiem College was set up by the Maharam Syiemship Higher Education Association in April, 1985. It is named after Sngap Syiem, the then Syiem of Maharam and the freedom fighter against the British regime. The motto of the College is “**Arise and Shine**”. The College was provisionally affiliated to the North Eastern Hill University, Shillong at the Pre-University level on the 12th May, 1986. The privilege of upgradation to the Degree level was extended by the University on the 3rd March, 1992. And a provisional affiliation for Honours was granted on the 8th June, 2000. The North Eastern Hill University granted permanent affiliation to this College on the 28th June, 2003.

This College is the only institution to impart higher education to the poor boys and girls from about one hundred nearby and remote villages of the area.

The Board and the University Examination Results have been always good and the percentage of pass in this College used to attain above the Board and University percentage. The overall performance of the College is good and that the management, the staff and the students as a whole community has the spirit to rise-up and shine.

**SALIENT FEATURES OF THE UNDER-GRADUATE HONOURS DEGREE
PROGRAMME IN THE SEMESTER SYSTEM**

1. The Honours Degree Course will comprise of 6 (six) Semesters spread over 3 (three) Academic Years.
2. Semester means a half-yearly programme term or term of studies, i.e, the duration of each Semester will be 6 (Six) months
3. 1st(First), 3rd(Third) & 5th(Fifth) will be **Odd Semester.**
4. 2nd(Second), 4th(Fourth) & 6th(Sixth) Semester will be **Even Semester.**
5. At the end of each Semester, there shall be an External (NEHU) Examination as per the Academic Calendar and within the Semester there will be Internal Examinations where the Internal Assessments (Marks) are countable for The External Examination.
6. Students shall be allowed to proceed to the next semester irrespective of failed papers/arrear papers subject to payment of fees and fulfillment of other prescribed conditions laid down by the University.

COURSE OF STUDY

The College admits students to B. A (Honours) both Day & Morning Section & B.Com for Day Section.

ADMISSION CRITERIA

Students who have passed Plus 2 (10+2) in any Stream or an equivalent examination from a recognized Board/University in India or abroad which is considered as equivalent by the University shall be eligible for admission into the First Semester of Honours Degree Course in Arts and Commerce.

SUBJECT COMBINATION

A student shall be allowed to opt for the Honours Course in a Subject and two corresponding Elective Subjects as indicate in the following table:

Sl. No.	Honours Subject	Elective Group: (Choose any two from the following Group)
1.	English	History, Philosophy, Education
2.	Khasi	Education, History, Political Science
3.	Education	History, Political Science, Elective Language
4.	History	Economics, Political Science, Education
5.	Philosophy	Elective Language ,Political Science, History, Education
6.	Political Science	Education, History, Economics
7.	Economics	Political Science, History

Semester/Subject/ Paper	Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI	Total Marks
English	-	-	-	100	100	-	200
Environmental Studies	-	-	-	-	-	100	100
MIL/Alt. English	-	-	-	100	-	-	100
Elective 1	100	100	100				300
Elective 2	100	100	100				300
Elective (Honours)	100	100	100	100	200	200	800
Total Marks	300	300	300	300	300	300	1800

Honours Elective	: Eight papers (100 Marks each)	= 800
Elective 1	: Three papers (100 Marks each)	= 300
Elective 2	: Three papers (100 Marks each)	= 300
English	: Two papers (100 Marks each)	= 200
MIL/Alt. English	: One Paper (100 Marks each)	= 100
Env. Studies	: One Paper (100 Marks each)	= 100
Total: Eighteen Papers		= 1800

SINGAP SYIEM COLLEGE MANIPAL

B.COM (HONOURS SYLLABUS)

Paper	First Semester	Marks
BC 101	Business Environment	100
BC 102	Principal & Practice of Management	100
BC 103	Financial Accounting	100
	Total	300
Paper	Second Semester	Marks
BC 201	Business Economics	100
BC 202 OR	Fundamental Mathematics OR	100
BC 203	Information Technology in Business	100
BC 204	Indian Financial System	100
	Total	300
Paper	Third Semester	Marks
BC 301	Business Statistics	100
BC 302	Business Law	100
BC 303-305	Optional Group-A,B,C, or D.	100
	Total	300
Paper	Fourth Semester	Marks
BC 401	Modern Indian Language/Alt English	100
BC 402	Financial Management	100
BC 403-406	Optional Group-A,B,C, or D.	100
	Total	300
Paper	Fifth Semester	Marks
BC 501	Compulsory English	100
BC 502	Cost Accounting	100
BC 503-506	Optional Group-A,B,C, or D.	100
	Total	300
Paper	Sixth Semester	Marks
BC 601	Environmental Studies	100
BC 602	Entrepreneurship Development	100
BC 603-606	Optional Group-A,B,C, or D.	100
	Total	300
	Grand Total	1800

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The Papers mentioned in bold letters are honours papers. The Students shall be required to choose a group (A,B,C or D) of their choice in the Third Semester and they would continue with the group in the rest of the semesters.

Optional Hours Papers
(Each paper carries 100 marks)

A Accounting & Finance Group

- BC 303 Corporate Accounting
- BC 403 Auditing
- BC 503 Financial Services
- BC 603 Direct Tax Laws & Practise

B. Management Group

- BC 304 Marketing Management
- BC 404 Human Resource Management
- BC 504 Service Management
- BC 604 Small Enterprise Management

C. Banking & Insurance Group

- BC 305 Fundamentals of Banking
- BC 405 Fundamentals of Insurance
- BC 505 Bank Management
- BC 605 Insurance Management

D. Marketing Group

- BC 304 Marketing Management
- BC 406 Sales & Advertisement Management
- BC 506 Rural & Agricultural Marketing
- BC 606 Services Marketing

EXAMINATION AND EVALUATION

Examination and Evaluation shall be conducted according to the ordinances / regulations of the University. Students shall be declared a successful with “Honours” if he / she obtain minimum 30% marks in all compulsory papers, securing minimum 45% marks in the elective honours paper in aggregate (**all honours paper taken together from I-VI semesters**). Students shall be declared successful with “**simple pass**” if he / she obtain minimum 30% marks in all compulsory papers, securing not less than 33% marks, but less than 45% marks in the honours papers in aggregate in all elective honours papers taken together from I-VI semesters.

DEGREE PROGRAMME

FEES STRUCTURE

(B.A and B.Com.I,II,III,IV,V. & VI.)

FOR THE ACADEMIC YEAR 2021-2022

Sl. No.	TYPES OF FEES	Per Annum in ` .
1	Admission Fee	2000.00
2	Exam Centre Fee	700.00
3	College Exam Fee	700.00
4	Development Fee	1800.00
5	Library Fee	400.00
6	NEHU Enrolment Fee	320.00
7	Extra-Curricular Fee	300.00
8	Session Fee	1300.00
9	Identity Card Fee	100.00
10	Students Council Fee	260.00
11	Sports & Games Fee	300.00
12	Journal Fee	300.00
13	Tuition Fee	4500.00
	Mode for Payment	1 st Payment = ` . 8,480.00 2 nd Payment= ` . 4500.00
	Total	` . 12,980.00

Note: payment can be done through State Bank Collect of Sngap Sviem College , account No. 11812224858

ACADEMIC CALENDAR FOR SEMESTER UG PROGRAMME

ACADEMIC ACTIVITY	DATE/PERIOD
1. Admission to odd Semester (I, III, V)	Process of Admission to be completed before 15 th June
2. Commencement of Odd Semester Classes	From 16 th June
3. Commencement of Odd Semester Examination	From 1 st October to 9 th November
4. Commencement of Even Semester Classes	From 10 th November
5. Winter Vacation	From 20 th December to 9 th February
6. Resumption of even Semester Classes	From 10 th February
7. Commencement of Even Semester Examination	From 21 st April to 30 th May
8. Summer Vacation	From 1 st June to 15 th June
Publication of Results	
Odd Semesters Examination	5 th December
Even Semesters Examination	5 th July

ATTENDANCE:

Daily attendance for all the Students is compulsory. Students attending less than 75% of lectures shall not be permitted to sit for the examinations.

REGISTRATION:

After admission to B.A 1st Semester, students must collect the registration form the College Office for registering themselves with NEHU.

CONDUCT OF STUDENTS

1. All students must be well behaved at all times. They should be polite, obedient and respectful to teachers and others.
2. Every student must attend classes regularly. If any student's attendance is less than 75% of the total lectures then he/she will not be allowed to sit for the examination.

3. All students must dress decently and modestly. They must see that the classrooms and the College campus is clean. They must not throw any rubbish or do anything to destroy or deface the building or the compound.
4. No student should be found smoking within the College compound.
5. Students must not adopt any unfair means especially during Examinations. Anyone found doing so shall be expelled. Such students will not be re-admitted the following year.
6. All students are entitled to a maximum of four books from the library. It can be retained for a maximum period of fourteen days. Before Promotion/ Board/ NEHU Examinations, all books must be returned without damage. In the event of loss or damage, it must be replaced by the concerned students.
7. It is compulsory for all students to partake in every co-curricular activities conducted by the College.
8. Students must see the notice board every day. Ignorance of any notification displayed on the notice board will not be accepted as an excuse.
9. Using Mobile phone is strictly prohibited inside the campus.
10. No society/association can be formed by students in the college without the permission of the Principal nor shall any person be invited to address a meeting in the college without prior permission of the Principal.
11. Students must read the notice board every day. Ignorance of any notification will not be accepted as an excuse for not performing a required activity.
12. Attendance in all college test/examination is compulsory.

HOSTEL ACCOMMODATION

The College offers Hostel Facilities for girl students. Students who desire to stay in the hostel must contact the Hostel's Warden. Hostel's Fee is Rs. 6000/- per annum for fooding, hostellers need to make arrangement among themselves collectively under the supervision of the Warden.

*Dr. S.S. Khongkiam
Principal
Sngap Syiem College
Mawkyrwat*